

# Alice Campbell

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## EXPERIENCE SUMMARY

20+ years of proven leadership.

## COMPETENCIES:

- Management (26 yrs)
- Writing/editing (28 yrs)
- Public speaking (23 yrs)
- EEO Counseling (5 yrs)
- Research (21 yrs)

## EDUCATION

Doctoral Student in Organizational Development, Fielding Graduate University, 2021 - present  
Master of Arts in Organizational Leadership, Fielding Graduate University, 2022  
Graduate Certificate in Museum Studies, Harvard Extension, 2016  
Master of Science in Library and Information Studies, University of Rhode Island, 2007  
URI Research Ethics Fellow, 2006-07  
Bachelor of Arts in English Literature, Williams College, 1984

## SUMMARY OF CITATIONS / CERTIFICATIONS:

NAVSEA Warfare Center 2021 Annual Award for Business Support Services, June 2022  
NAVSEA Alan J. Dean Award for Workforce Development in On-site programs, May 2021  
NAVSEA Alan J. Dean Award for Workforce Development in Academic programs, May 2020  
IAYT 200-hour yoga teaching certification, 2020  
PADI Open Water Diver Certified, 2019  
Lean Six Sigma Green Belt NAVSEA-Trained, 2017  
Federal Equal Employment Opportunity (EEO) Counselor Certification, 2017  
Professional Certification in Librarianship in Massachusetts, Washington, and Virginia

## EXPERIENCE DETAILS

### **Booz Allen Hamilton, Inc., Organization & Knowledge Management Analyst** 2/2022 – present

Global Defense Sector – Navy & Marine Corps

Program Management & Support (Classified):

Data & records management, strategic planning, and compliance.

### **Naval Undersea Warfare Center Division Newport, Admin/Tech Specialist** 12/2016 – 02/2022

Workforce Development Branch, Corporate Operations Department 7/2017 – 02/2022

Served as Team Lead for ~6 employees supporting Academic and On-site training programs;  
Interpreted and enforced policy, transmitted guidance, and managed program development;  
Researched and compiled annual needs assessment, market analyses, and training courses;  
Liaised with Contracting office for Training procurements: conducted market research,  
wrote Statements of Work, reviewed technical compliance of vendors;  
Selected as Federal Women's Program Committee member.

Major Accomplishments:

NUWCDIVNPT Business Management Award 2023

Alan J. Dean Award, 2020 & 2021

Instituted New Hire Mentoring cohorts at NUWCDIVNPT to support onboarded personnel; designed, negotiated, and implemented online pilot program for training classes; instituted distance learning degree award program.

Counselor, Equal Opportunity Employment Office

12/2016 – 07/2017

Federal certification;

Analyzed and applied diversity, equality, and inclusion policies;

Counseled individuals through EEO process.

**Systems Resources Management, Inc., Middletown, RI**

4/2015 – 09/2016

Awards Program Administrator, NAVSEA Warfare Center Headquarters

Managed compiled external awards program for ten NAVSEA Warfare Centers;

Provided guidance to Commands and sponsors and maintained all records.

Major Accomplishments: Instituted Warfare Centers' community of interest roundtable.

Technical Librarian, Naval Undersea Warfare Center Division Newport 7/2011 – 10/2011

Revised policies and procedures, and produced Collection Management plan;

Managed interlibrary loan and reference services.

**National Marker Company, North Smithfield, RI**

1/2013 – 02/2015

Product Specialist

10/2014 – 2/2015

Coordinated all off-site exhibits and conferences for industrial manufacturing company;

Designed and presented training and briefs to nationwide sales force and distributors.

Communications Specialist

1/2013 – 10/2014

Provided customer service for clients and sales representatives, and outreach to prospects;

Developed advertising, graphics, website and social media posts, and training programs.

**The Redwood Library and Athenaeum, Newport RI**

5/2008 – 7/2011

Public Services Librarian

Designed and implemented policies and ran interlibrary loan program;

Headed Youth Services Department from 9/2008 – 5/2011, including budgeting, scheduling, outreach, personnel and collection management, and programming.

**Office of Library Services, State of Rhode Island**

2008 - 2014, Chair 2010 - 2011

Resource Sharing Working Group (volunteer)

Participated in study of Rhode Island's interlibrary loan services, evaluated system, monitored institutional participation, and introduced new technologies;

Oversaw training and compliance issues of participating organizations and staff.